



**MADERA COUNTY
WORKFORCE
INVESTMENT CORPORATION**

MINUTES

April 25, 2024

***Convened at the Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589***

PRESENT: Debi Bray, Gabriel Mejia, Mattie Mendez, Tim Riche
ABSENT: Ramona Davie, Roger Leach
GUEST:
STAFF: Bertha Vega, Jessica Roche, Nicki Martin, Maiknue Vang

1.0 Call to Order

Meeting called to order at 3:08 p.m. by MCWIC Chair Debi Bray.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

None.

5.0 Adoption of Board Agenda

Mattie Mendez moved to adopt the agenda, seconded by Gabriel Mejia.

Vote: Approved – unanimous

Yes: Debi Bray, Gabriel Mejia, Mattie Mendez, Tim Riche

6.0 Consent Calendar

6.1 Consideration of approval of the March 21, 2024, Madera County Workforce Investment Corporation (MCWIC) meeting minutes.

Mattie Mendez moved to approve, seconded by Tim Riche.

Vote: Approved – unanimous

Yes: Debi Bray, Gabriel Mejia, Mattie Mendez, Tim Riche

7.0 Action Items

7.1 Consideration of approval of a budget adjustment in the amount of \$60,000 for the Madera County Superintendent of School (MCSOS) Foster Youth Services Coordinating Program Contract for a term date of 3/25/24 to 7/31/24.

MCSOS has contracted with Workforce to work with foster youth for a summer paid work experience (PWEX) program that will run through 7/31/24. Staff will be providing orientations to students and will be working on identifying worksites. The contract will cover staff time and wages and the development of worksites. Worksites will depend on youth interests. 15 students will be enrolled in the program. This will allow participants to build relationships with employers and will be an opportunity for students to explore their field of interest.

Tim Riche moved to approve, seconded by Gabriel Mejia.

Vote: Approved – unanimous

Yes: Debi Bray, Gabriel Mejia, Mattie Mendez, Tim Riche

8.0 Information Items

8.1 Success Stories

Information provided within the agenda packet.

8.2 Update on Workforce Development Board (WDB) of Madera County

Information provided within the agenda packet.

8.3 Approval of Biennial Local Plan Modification PY 2021-24

Information provided within the agenda packet.

8.4 Update on Local Workforce Area Performance Goals/Scores

Information provided within the agenda packet. The program year (PY) 2022 is completed and the results were provided to workforce areas. For a local area to have met their performance goal, they must score 50% or higher of the indicator goal. Madera has exceeded the 50% minimum on all indicators. Dislocated worker median earnings were below the threshold in PY 2021 but that number has now been exceeded, along with all the other indicators for PY 2022. Staff attribute this to having set up an internal process that captured data quarterly for review and follow up. The next round of performance goals negotiations for the next 2-year cycle will take place in the Fall. Exceeding or meeting indicators can sometimes work against an area as this may cause the State to negotiate even higher performance goals. The Credential Attainment indicator includes vocational training and high school diplomas. The numbers in the chart provided represent the percentage of the negotiated performance goal obtained.

8.5 America's Job Center of California (AJCC) Recertification and Local Plan Procurement

Information provided within the agenda packet.

8.6 Information on Transfer of Funds from the Dislocated Worker Funding Stream to the Adult Funding Stream

Information provided within the agenda packet.

8.7 Beaudette Inc.'s One Stop Operator (OSO) 3rd Quarter Report for the Period of January 1, 2024, through March 31, 2024

Information provided within the agenda packet.

8.8 Update on Health Benefits – Medical/Dental/Vision

Information provided within the agenda packet. A change to medical insurance from Blue Shield to Health Net was mentioned at the previous MCWIC meeting. Staff provided an update on the health benefits for staff. There were no changes to the dental or vision plans. Medical providers were reviewed before the change in carriers for health benefits in order to ensure that staff would not lose their preferred providers. MCWIC discovered that Blue Shield prices rose significantly and researched alternate health insurance carriers. The change to the insurance carrier was not brought before the Board because it did not impact the budget. Per policy, items within a budget line-item category do not need to come before the Board for approval as long as it is below a 5% change. Any changes above 5% would need to come before the Board for approval of the budget line item. As a result of researching insurance carriers, it was discovered that Health Net provided a better and less costly plan compared to Blue Shield. Staff will make sure to keep the Board informed of staff benefits in the future by providing an update as an information item at a Board meeting unless there is an impact to the budget – which would come before the Board as an action item for approval.

8.9 Update on Building Insurance

Information provided within the agenda packet. The revised building insurance contract was reviewed by the attorneys. The attorneys suggested an additional revision to section #18. This section now states that should there be substantial destruction to the premises, the fees would be changed. For example, if the building was not usable, there would be no fee. If only 55% of the building was unusable, then the fee would be reduced by 55% of the usual total. Staff are still in discussion with the owners. Section A references terminating the lease if the building can't be restored after 90 days. The more urgent matter is binding the building insurance. Staff will move forward with binding the building insurance as of May 9, 2024. The policy holder will be Hartford Insurance. MCWIC will pay the annual cost of the insurance and bill-back the owner. The owner will be responsible for billing Madera Unified School District's portion.

8.10 Salary Schedule Adjustments

Information provided within the agenda packet. Adjustments were made to the salary schedules in order to ensure that the minimum wage updates are included in the staff salaries.

8.11 California Workforce Association (CWA) WORKCON Conference

Information provided within the agenda packet.

8.12 Update on Madera County Job Fairs 2024

Information provided within the agenda packet.

8.13 Workforce Innovation and Opportunity Act (WIOA) Reauthorization

Information provided within the agenda packet.

8.14 WDB Small Business Development Center (SBDC) Partner of the Year Award

Information provided within the agenda packet.

8.15 Annual Review and Signature - Conflict of Interest Code

Information provided within the agenda packet.

8.16 Unemployment Insurance (UI) Claims Information

Information provided within the agenda packet.

9.0 Written Communication

None.

10.0 Open Discussion/Reports/Information

10.1 Board Members

- *Debi Bray – attended the Madera County EDC luncheon and sat at the table with staff. She met Cameron Thomas, Marketing intern.*
- *Mattie Mendez – congratulated staff on the WDB's National Small Business Development Center (SBDC) Partner of the Year award.*

10.2 Staff

None.

11.0 Next Meeting

Next meeting to be held on May 23, 2024, at the Workforce Assistance Center.

12.0 Adjournment

Mattie Mendez moved to adjourn the meeting at 3:44 p.m., seconded by Tim Riche.