



SPECIAL MEETING

A G E N D A

MINUTES

May 17, 2018

***Convened at the Workforce Assistance Center - Conference Room
2037 W. Cleveland Avenue, Madera, CA 93637
(559) 662-4589***

PRESENT: Debi Bray, Lindsay Callahan, Bob Carlson, Roger Leach, Mattie Mendez

ABSENT: Victor Gonzalez, Robyn Smith

GUEST:

OTHERS: Elaine Craig, Gail Lopez, Jessica Roche, Maiknue Vang, Nicki Martin, Tracie Scott-Contreras

1.0 Call to Order

Meeting called to order by Chair Debi Bray at 2:09 p.m.

1.1 Pledge of Allegiance

2.0 Additions to the Agenda

None.

3.0 Public Comment

None.

4.0 Introductions and Recognitions

None.

5.0 Adoption of Board Agenda

Bob Carlson moved to adopt the agenda, seconded by Mattie Mendez.

Vote: Approved – unanimous

Yes: Debi Bray, Lindsay Callahan, Bob Carlson, Roger Leach, Mattie Mendez

6.0 Consent Calendar

None.

7.0 Action Items

None.

8.0 Information Items

None.

9.0 Request for Closed Session: Public Employee Appointment Pursuant to Government Code 54957 – Title of Position: MCWIC Interim Executive Director

Bob Carlson moved to close the open session and enter into closed session at 2:08 p.m., seconded by Roger Leach.

Vote: Approved – unanimous

Yes: Debi Bray, Lindsay Callahan, Bob Carlson, Roger Leach, Mattie Mendez

a. Closed Session Report Out by MCWIC Chair

Open session reconvened at 2:46 p.m. Debi Bray reported that the MCWIC Board accepted, with regrets, the resignation of Elaine Craig, Executive Director. Compensation for the Interim Executive Director was not discussed during closed session. Bob Carlson made a motion to offer the Interim Executive Director position to Tracie Scott-Contreras, MCWIC Deputy Director, effective June 1, 2018 to work in parallel with Elaine until June 13, 2018. The motion was seconded by Mattie Mendez and was approved unanimously by Bob Carlson, Debi Bray, Lindsay Callahan, Mattie Mendez and Roger Leach. A search ad hoc committee was formed and comprised of Debi Bray, Lindsay Callahan and Mattie Mendez in order to search for an Executive Director. A member of the Workforce Development Board will be invited to join the ad hoc committee. Staff noted that an audit does not need to take place upon the Executive Director's withdrawal from MCWIC.

10.0 Written Communication

None.

11.0 Open Discussion/Reports/Information

None.

12.0 Next Meeting

May 24, 2018

13.0 Adjournment

Roger Leach moved to adjourn the meeting at 3:07 p.m., seconded by Bob Carlson.